Citing Library Resources

When you search DragonQuest, you can easily extract the citation for our resources by using the Tools menu inside the item’s record. This document contains the steps needed in order to locate and utilize the citation feature:

**Online students only:** Follow the prompts on the DragonQuest log in screen, and log in using your Tiffin University barcode number. If you do not know your Tiffin University issued barcode number, or if you receive an error message, you may contact Luann Edwards, our E-Librarian, at EDWARDSLU@TIFFIN.EDU for assistance.

Once you log in, conduct your search. When your list of results displays, you can find the cite feature by either clicking on the Full Text option below each resource or clicking on the title.
Look to the right side of your screen for the Tools menu. This is where you will find the citation feature. If the Tools menu is not visible, click the double arrows to open the menu.

Here is a closer view of the Citation feature:

Each citation can be copied and pasted into your Word document. Don’t forget to adjust the hanging indent and other formatting, and double-check the accuracy of the citation.